

■2025■
Guidelines for Applicants

Heisei Iryo Gakuen Educational Association
HEISEI IRYO MEDICAL COLLEGE
Japanese Language Department

1. Enrollment Period / Course Capacity/ Course / Application Period

Course		Enrollment period	Applicant capacity	Course length	Application period
Advanced	Medical Welfare	April	20	1 year	August 15 th – October 10 th
	Academic 2-year		60	2 years	
	Academic 1.5-year	October	60	1 year 6 months	March 15 th – May 10 th
General	Japanese Language 1-year	April	20	1 year	August 15 th – October 10 th

2. Admission Requirements

Applicants must meet the following requirements:

- 1 Completion of 12 years of formal education abroad.
- 2 Able to submit JLPT or other official Japanese language test scores.
- 3 Medical welfare course applicants should intend to enter into an academic program or work in the medical welfare field.
- 4 Japanese 1-year course is for those who aim to acquire Japanese for purposes other than going on to study in Japan, and who have completed N4 level study in their home country.

*Please see page 5 for official Japanese language examinations.

* Please contact us in advance if there is no official test.

3. Application Procedure

(1) Application method

- ① Apply in person.

Please contact school beforehand and be sure to bring application and passport.

- ② Apply through mail.

Applications are only accepted from applicants who have passed a preliminary review (interview, exam, etc.).

- ③ Apply through affiliated office.

Interviews and testing are carried out by the local affiliate. Applications are only accepted from applicants who have passed a preliminary review.

(2) Selection process

- ① Document review based on application form.
- ② Candidate interview. (Financial Guarantor interview. if necessary)
- ③ Document review based on application materials.

※ Please see page 4 for details.

(3) Financial Guarantor

Financial Guarantors have a special responsibility in supporting a student financially and personally during their time in the program. Therefore, the Financial Guarantor must fulfill the following conditions:

- ① Be able to provide periodic financial support to cover the student's academic fees and living costs.
- ② Be able to ensure the student prioritizes his/her studies.

③ Be able to counsel the student regarding life and academic-related matters during the program.

※ In order to confirm requirement ① is met, the Financial Guarantor is to provide certificates of annual income and bank balance statement.

※ Financial Guarantors do not need to reside in Japan.

4. Program Fees

(1) Program Fee Details (Japanese yen)

Course		Application fee	Entrance fee	Tuition	Student insurance	Other fees	Total
Medical Welfare 1-year		¥20,000	¥100,000	¥620,000	¥10,000	¥10,000	¥760,000
Academic 2-years	1 st year	¥20,000	¥100,000	¥620,000	¥10,000	¥10,000	¥760,000
	2 nd year			¥620,000	¥10,000		¥630,000
	Total	¥20,000	¥100,000	¥1,240,000	¥20,000	¥10,000	¥1,390,000
Academic 1.5-years	1 st year	¥20,000	¥100,000	¥310,000	¥5,800	¥10,000	¥445,800
	2 nd year			¥620,000	¥10,000		¥630,000
	Total	¥20,000	¥100,000	¥930,000	¥15,800	¥10,000	¥1,075,800
Japanese Language 1-year	¥20,000	¥20,000	¥100,000	¥620,000	¥10,000	¥10,000	¥760,000

※ Textbook fees are included in tuition.

※ Need to take out Student insurance. For details regarding student insurance, please see page 8.

(2) Payment period

【April entrance】

Program fees	Amount (Japanese yen)	Payment period
Application fee	¥20,000	Beginning of March. (by deadline indicated in program fee guidelines)
Entrance fee	¥100,000	
Tuition	¥620,000	
Other expenses	¥10,000	
Student insurance	¥10,000 (2 year course(1 year))	

【October entrance】

Program fees	Amount (Japanese yen)	Payment period
Application fee	¥20,000	Beginning of September. (by deadline indicated in program fee guidelines)
Entrance fee	¥100,000	
Tuition	¥310,000	
Other expenses	¥10,000	
Student insurance	¥5,800 (1.5 year course (6 months))	

(3) Payment method

① Payment method

- Program fees are to be paid by bank transfer to the school's designated account. Please be sure transfers are conducted in the applicant's name.
- Bank transfer fees are to be covered by the applicant.
- In cases of payment by remittance, please submit payment in Japanese yen.

② Caution when submitting payment

- Once payment is received, under no circumstance will refunds be granted.
- In the case where a visa is not issued by a local Japanese Consulate, based on a request by the applicant, fees paid, excluding application fee and entrance fees, will be refunded. In that case, transfer fees are to be covered by the applicant.
- If the payment is not received by the deadline, applicants will be withdrawn from the course. Please be sure to prepare entrance, tuition and other fees in advance.
- If you have been issued a Certificate of Eligibility, but wish to decline admission for personal reasons, please follow the prescribed procedures and pay the screening fee only.

5. Application material

Documents to be provided by applicant

A Documents to be provided by ALL applicants

Documents	Important points
Picture 8 copies	Taken within last 3 months. Please write country of citizenship, full name and date of birth on the back.
Entry sheet	Form designated by school to be filled in.
Entrance application	Form designated by school to be filled in.
Resume	Form designated by school to be filled in.
Certificate of graduation from last school attended	Please submit original.
Academic transcript from last school attended	Please submit original.
Letter of commitment	Form designated by school to be filled in.
Copy of personal identification	Passport, drivers license, home country citizen ID, etc.
Japanese proficiency certification	Certification showing proficiency level above Japanese Proficiency Test (JLPT) N5, J-TEST Level F, or other recognized exam.

B Documents to be provided by specified applicants only

Applicant	Documents	Important points
Passport holders	Copy of Passport	• Please submit copies of all pages with identification information.
Applicants currently enrolled in university	<ul style="list-style-type: none"> • Certificate of enrollment • Certified transcript 	• Please submit certificates from school attended.
Applicants who have previously been employed	<ul style="list-style-type: none"> • Certificate of employment • Certificate of retirement from company 	<ul style="list-style-type: none"> • Please submit certificate with company letterhead. • Please include employment period, position, work duties, etc.
Applicants who have studied at Japanese language schools	<ul style="list-style-type: none"> • Certificate of Japanese study 	<ul style="list-style-type: none"> • Please obtain certificate from school attended. Please make sure enrollment period, attendance record, level, etc., is included on the certificate.
Applicants residing in Vietnam	<ul style="list-style-type: none"> • Certificate of approval 	•
Applicants with healthcare-related qualifications	<ul style="list-style-type: none"> • Proof of qualification 	

Documents to be provided by Financial Guarantor

A Financial Guarantor living abroad, excluding China (mainland)

Documents	Important points
Financial guarantor form	Form designated by school.
Proof of relationship to applicant	Family register, certificate of residence or other proof of relationship.
Certificate of employment	Certificate of employment, business permit, certified copy of register, etc.
Certificate of bank account balance	To be issued by a bank.
Certificate of income and tax payment	To be issued by tax office or other institution in home country.

B Financial Guarantor residing in Japan

Documents	Important points
Financial guarantor form	Form designated by school. Please provide details that led up to financial support of applicant. If additional space is needed, please use A4 size paper.
Statement of relationship to applicant	If you have a relative relationship with the applicant, please submit family register certificate or other proof. If holding Chinese citizenship, please submit notarized certificate (family relationship).
Certificate of income	If employed, please submit SHOTOKU SHOMEISHO (certificate of income) or GENSEN CHOSHUHYO (certificate of income and withholding tax) issued by local city hall. Please submit a copy of one of the above documents.
Certificate of employment	If a company employee, please submit a certificate of employment issued by the company president. If self-employed please submit a copy of one of the following: business registration, business permit, income tax return.
Certificate of residence	All family members should be included.
Certificate of bank account balance	Please submit a bank-issued certificate of balance for an account registered in the Guarantor's name.

※ For any questions, please contact a local affiliate or our school office

【About Official Japanese language examinations】

Test Title	Implementing Organization	Level and Score
JLPT Japanese-Language Proficiency Test	The Japan Foundation	N5
NAT-TEST	the Administration Committee of Senmon Kyouiku Publishing Co	Level 5
BJT Business Japanese Proficiency Test (JLRT Listening and Reading Comprehension)	Japan Kanji Aptitude Test Association	300points
The J. Test of Practical Japanese	Association for Testing Japanese /J. Test Office	Level FG 250points
STBJ Standard Test for Business Japanese	Applied Japanese Language Education Association	350points
TOP Japanese (TOPJ)	TOP Japanese (TOPJ) Committee	Beginner A
Certificate of Japanese as a Foreign Language	TOP International Human Capital Development Organization	Beginner
JLCT	General Incorporated Association Foreign Language Proficiency Testing Organization	JCT5
The Practical Japanese Communication Exam Bridge	Certify Inc.	C ⁻
Japanese Proficiency Test	Japanese Proficiency Test Committee	315points

※ If you do not have the results of the examination at the time of application, please submit the examination voucher.

※ If acceptance is not confirmed by the end of October for April term applicants and by the end of May for October term applicants, the application will be rejected due to incomplete application materials.

6. Selection exam

(1) About the Interview

① About Interview Appointments

- To schedule an interview appointment, please fill out the application form and submit it to the person in charge of each country.
- After confirming the contents of the application form, the school will contact you regarding the interview date, interview location, and required documents.
- Admissions will contact candidates by telephone or e-mail so please include contact number and e-mail address by which you can be reached.

② About the day of interview

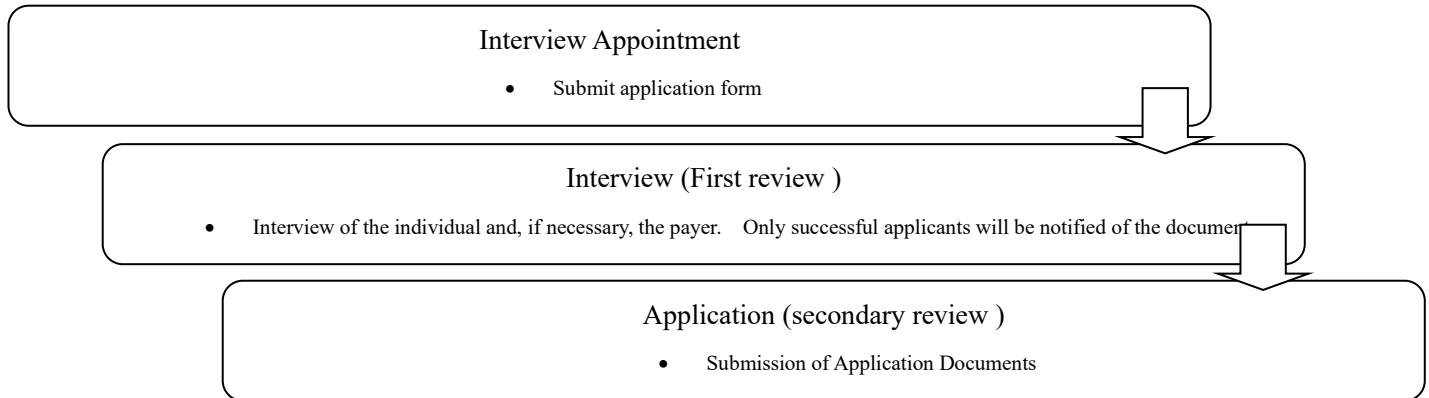
- Candidate and Guarantor interviews are conducted.
- Please bring the following documents to the interview:
 - ① Personal identification (one of the following)
 - ID
 - PassportAny one of the following, such as.
 - ② Submitted application form
 - Please explain to the interviewer any changes to the application form submitted at the time of the appointment.

(2) Application Review

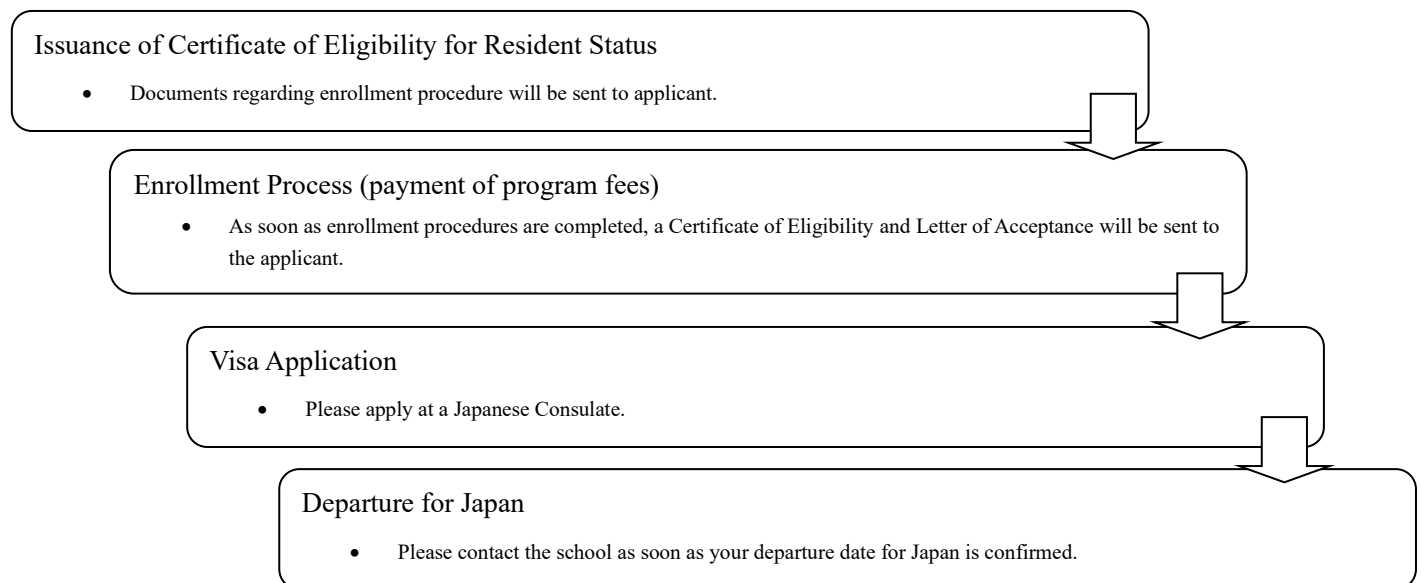
- Only applicants who have passed the application review will be recommended for document screening.
- If insufficient documentation has been provided, the applicant should quickly correct and/or submit the additional documents necessary.

7. Flow of application preparation to immigration process

Application to acceptance



Issuance of Certificate of Eligibility through school enrollment



8. Student insurance

In order to ensure the safety and health of exchange students during their stay in Japan, enrollment in disaster and national health insurance is required.

■ National health insurance

- Applications are to be submitted at the city hall in which the student lives.
- Monthly costs vary according to region, but they are approximately ¥2,500.
- Upon entry into the national health care system, 70% of healthcare costs are covered by the government, with students responsible for only 30%.

■ Student disaster insurance

- Students will enter a student disaster insurance plan. Cost varies according to length of enrollment.
- This insurance covers students in the event of sickness or injury.
- In the event an exchange student is stricken with a severe injury or sickness and needs surgery, travel to Japan as well as accommodation costs of the student's parents are also covered.

※ Some illnesses are not covered under this plan.